START IN SLATE
2024
Melissa Morgan - Director of Student Orientation
Goals!

• Learn how to get into slate!
• Student-level data
  • Learn how to look up a student’s START information
  • Learn how to review what communications a student has received
  • Learn what impersonation looks like and who can do it
• Event-level data
  • Learn how to use the START – College query
• Tips and Tricks
  • Pinning a query or student
  • Navigating between tabs
  • Clicking links on the right menu
Slate Log-in

- [https://discover.oregonstate.edu/manage/](https://discover.oregonstate.edu/manage/)
- Single sign-on and Duo
- Then you should see something like this:
Student-level data
Tabs - Dashboard

Canard, Donald

Dashboard will give you the basics about a student, including their pronouns and whether their ONID is activated.
Tabs - Timeline

Timeline is where you can view communications sent to students and see which links they clicked.

2024 April

- 04/20 12:52:38 PM  Login
- 04/20 12:52:23 PM  Email Link Clicked (+2)  Oregon State University Admission Application  discover.oregonstate.edu/account/login
- 04/20 11:48:02 AM  Skipped Message  Next Steps After Oregon State Admission
- 04/26 02:13:39 PM  Email Link Clicked (+1)  Oregon State University Admission Application  discover.oregonstate.edu/account/login
- 04/26 12:40:45 PM  Skipped Message  State Portals Login Update
- 04/25 06:23:38 PM  Skipped Message  EM Tech Weekly Update
- 04/24 04:15:29 PM  Login (+3)
- 04/24 12:17:59 PM  Email Link Clicked (+1)  Create your new password for OSU  discover.oregonstate.edu/account/login?eid=iZ5uAON_1-4308Ap7VQ2y...
- 04/23 06:16:10 PM  Login (+5)
- 04/23 06:14:35 PM  Email Link Clicked (+8)  Create your new password for OSU  discover.oregonstate.edu/account/login?eid=iZ5uAON_1-4308Ap7VQ2y...
Communications details

You can see how many times the message was opened by clicking “display events”

You can see when it was sent, and to which email addresses

And scroll down to click the links and read the text.

Or “resend” if needed.
Tabs - Profile

Profile will allow you to dig deeper on address and other contact info if needed.

Canard, Donald

Dashboard  Timeline  TR - F24: Creatio... Decided  Profile  Materials  Details

Profile

Biographic
Donald Canard

Male
Born 10/20/2001, age 22
Citizen of United States

Address
Kerr Admin Bldg #1011
Corvallis, OR 97331

Contact
Email sarah.wilson@oregonstate.edu

Academic History
University of Montana, No Degree Expected or Earned
Missoula, MT
Tabs – TR-F24: Creative Writing or FR-F24: Biology

Dactyl, Teri

This tab has the best stuff for START.
• Registered for START, admit type, entry term, and campus!
• Checklist of To-Dos for each individual student.
Decided or Intent to Enroll has the best stuff.

- Activities, including which START session they’re signed up for
- Even more in this menu on the right.
Tabs - Decided or Intent to Enroll pt. 3

Dactyl, Teri

Overview
Financial Aid
Workflows
Portfolio
Populations
Download PDF
Impersonate > Applications
Impersonate > Status Page
Edit Application Details
Academic Plans
App Information
Residency-Tuition Equity
App Integration
App Review Info
FA and Scholarship Information
HC App Review Info
UHDS Information

Detailed Academic Plans

Academic Information
- Entry Term: Fall 2024
- Student Type: Undeclared
- Major (Curriculum): Civil Engineering (Concurrent)
- Degree: Bachelor of Science
- Minor: N/A
- Option (concentration): N/A
- Honors Internal Badge: N/A

Additional Campus Interest
- Additional Academic Interests
- Education: Sustainability Degree: Yes, Innovation Management: Yes
- Honors College Plans
- Honors College Internship: No, Honors College Application: N/A

Previous Coursework
- IB Diploma Expected: Yes, 2 Years HS Foreign Language: Yes, Displaced Foreign Language: No
- Test Score Consideration
- Test Score Considered

FR - F24: Biological... Decided
Impersonate a student

**IMPORTANT:** Not everyone has this access as you can LITERALLY change things as the student when you do this. Head Advisors and OSO staff have this level of access.
START info – where to find it

Option 1: The best tab, if the checklist item is green!

Option 2: Intent to enroll or decided tab, all the way at the bottom, under activities.

Option 3: Timeline tab and ctrl+F “START”!

Option 4: Later in the summer, on the decided tab

Option 5: College Query, which we’ll talk about next!
Event-level data
Queries

• Navigate to the “chart-like” icon at the top menu
• Click "College Query", then “run query”
  
  • https://discover.oregonstate.edu/manage/query/query?id=4bfdf045-69ad-402b-b463-d5d2582ad13f (it should be blank right now)

• This number will show how many students are signed up for START in your college!
Queries pt. 2

• You’ll then see all students signed up for START in your college
• You can export this to excel to manipulate and sort it.
• This query is helpful for a plethora of reasons:
  • Grabbing onids to add to a canvas page
  • Discovering which of your students is an athlete, honors, or EOP student
  • Looking at what accommodations a student needs for START
  • And who will be here in person for advising
Queries pt.3

• As students change their major, decide to be DPP, move sessions, accept honors college admission, etc., all of this will update in the query. It pulls real-time data, so it’s infinitely more reliable than pulling SOP lists from Core/Banner.
  • TIP! Click the “pin” next to the query to save it for future reference!

• This query is your new BFF.
Tips!

1. Pinning is super helpful if you use something regularly.
2. Sharing a direct link to get someone else to the same page you’re on.
   a. https://discover.oregonstate.edu/manage/lookup/record?id=77205eac-a976-4e75-a7d8-59306fdaf7ff&tab=Application%2fAcademic%20Plans
   b. https://discover.oregonstate.edu/manage/lookup/record?id=61a6bb4d-58ca-45ce-9737-dfebff802902&tab=Profile
Tips - pt. 2

1. Be careful. Sometimes a student has more than one application and tab. Be sure you’re looking at the right one.
Your responsibilities

1. All of the regular student data/privacy requirements
2. Use this access to support students moving through START
3. Ask questions if you’re stuck, lost, or confused
4. Let us know what data you need and can’t find or access
Questions?

• What didn’t we cover that you were hoping to hear?
• What else do you need to know to support your START role?
• What questions do you have about how to get what you need?
• How else can we support you?
THANKS!